

**To:** OCDSB/OCSB Elementary Principals, Vice-Principals and Office Administrators  
**From:** Vicky Kyriaco, General Manager/CAO  
**Date:** September 29, 2016  
**Re:** **CAA Student Transportation Safety Brochures**

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OSTA, in partnership with the Canadian Automobile Association (CAA), is reaching out to OCDSB and OCSB schools to help send out an important message to students, and their parents/guardians, about how to get to school safely, no matter which mode of transportation they choose.

Whether students are taking the bus, walking, riding their bikes or being driven to school, the CAA's new safety brochure provides easy-to-follow tips. The brochure is available in hardcopy format (a sample has been sent to your school), and we have attached the link to the electronic format below. We encourage you to post this information on your school website and to distribute it through electronic newsletters.

[https://www.caaschoolsafetypatrol.com/wp-content/uploads/2015/08/0852\\_GCR\\_School-Safety-Brochure-WebE-R2\\_2.pdf](https://www.caaschoolsafetypatrol.com/wp-content/uploads/2015/08/0852_GCR_School-Safety-Brochure-WebE-R2_2.pdf)

We are happy to provide schools with any number of hardcopy brochures for distribution to students (we have 5,000 available). Please send a request via email to [Jessica.chan@ottawaschoolbus.ca](mailto:Jessica.chan@ottawaschoolbus.ca) with your school name and number of brochures.

Together, we can reinforce the message that transportation safety is everyone's responsibility.

Thank you for your commitment to keeping all students safe.

Vicky Kyriaco  
General Manager/CAO