



JACK DONOHUE PUBLIC SCHOOL COUNCIL

MEETING MINUTES – DECEMBER 6, 2016

Location: JDPS Library

Time: 7:00 – 9:00 pm

✓ Attended

✗ Regrets

✓	Alce, Cindy	✓	Goodfellow, Alison	✓	Helliwell, Yvette
✗	Alvi, Allison		Green, Thomas	✓	Kemp, Lindsay
✓	Babin, Sandra		Guessaier, Chiraz	✓	Khawas, Dianne
✓	Bobyn, Kathy	✓	Helliwell, Yvette	✓	Lucas, Susan
✓	Corker, Laura	✓	Flowers Code, Holly	✓	Vander Kloot, Mark

Meeting Handouts

Draft Agenda – December 6, 2016

Meeting Minutes & Action Items – November 8, 2016

Agenda Item #1 – Call to Order (Holly Flowers Code)

The meeting was called to order at 7:02.

Agenda Item #2 – Approval of December 6, 2016 Agenda (Holly Flowers Code)

Agenda was approved.

Holly Flowers Code moved to approve the agenda; seconded by Mark Vander Kloot

Agenda Item #3 – Acceptance of November 8, 2016 Minutes/Review of Action Items (Holly Flowers Code)

The minutes were approved.

Holly Flowers Code moved to approve the minutes and action items, seconded by Laura Corker.

Agenda Item #4 – Principal’s Report and Q & A (Cindy Alce)

1. Public Health Department Update:

The surveillance of immunization records has begun for the 2016-2017 school year. Key Messages: We encourage parents to submit their information online via Parenting In Ottawa website

<http://www.parentinginottawa.com/en/immunization.asp>

What is new this year:

- All First Notices will be mailed out to parents by end of November
- Suspension orders will be enforced in the New Year for all schools



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- Communication is being sent to School Boards to advise them that OPH has sent letters to parents. Parents/Guardians have approximately 3 weeks to update OPH.

2. ELEMENTARY SCHOOL PROGRAM FRAMEWORK CONSULTATION

The district has just released a draft Elementary School Program Framework (ESPF). The Framework explains that the district's model for elementary school program delivery is the designated community school model. The framework outlines our elementary program offerings, school configuration models, school size, and addresses single and dual track schools. Consultation on the ESPF is underway and the District is interested in your feedback. There are a number of ways to get involved: complete the survey; and/or send an e-mail.

Consultation is planned between November 3 to December 21st. The survey deadline is December 13, 2016. The final staff report, including feedback gathered through consultation will be presented for discussion at the OCDSB Committee of the Whole meeting on January 17, 2017. For more information, visit Jack Donohue's or the District's website to read the ESPF and/or our Frequently Asked Questions. If you have questions, please email us at ElementaryProgramFrameworkConsultation@ocdsb.ca.
<http://www.ocdsb.ca/sch/as/Elementary%20School%20Program%20Framework/Pages/default.aspx>

3. School Learning Plan-Number Talks

<https://www.youcubed.org/from-stanford-onlines-how-to-learn-math-for-teachers-and-parents-number-talks-2/>

Dot card number talk <https://www.youcubed.org/jo-dot-card-number-talk/>

Grade 5 Number talk -

not <http://www.bing.com/videos/search?q=Number+Talks+Grade+5&view=detail&mid=210B8606A6EA9FEA568C210B8606A6EA9FEA568C&FORM=VIRE>

Grade 5 Number talk - (fractions added without common denominator)

<http://www.bing.com/videos/search?q=Number+Talks+Grade+5&adlt=strict&view=detail&mid=F80C8DD3D450BB1B3BF8F80C8DD3D450BB1B3BF8&rvsmid=210B8606A6EA9FEA568C210B8606A6EA9FEA568C&fsscr=0&FORM=VDFSRV>

- Academic focus: Math-If we incorporate the Number Talks approach for 15 minutes 3 times per week, then we will see an increase in the students' abilities to orally express the strategies they use to understand number relationships. On December 9, I will be asking staff to share their observations.

All staff has experienced professional development with respect to using math vocabulary into all subject areas. All staff will also be focusing on Descriptive Feedback and attempting to provide feedback rather than marks to the greatest degree possible.



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Wellness Focus: If we explicitly teach Mindfulness, Yoga, Deep Breathing, Problem-Solving, Growth Mindset and provide descriptive feedback to our students, then we will see a greater ability to remain calm, manage frustration and persevere.

Kindergarten-If we implement the WITS program and selected Read-Alouds, then students will engage more in self-regulation.

Primary-If we model and teacher oral communication skills and strategies and provide descriptive feedback, then our students will be able to communicate effectively to a variety of audiences and for a variety of purposes.

Junior-If we provide problem-solving strategies and descriptive feedback, and then our students will develop more perseverance and resilience when engaged in learning activities.

Intermediate-If we provide targeted descriptive feedback, and then our students will develop more

4. Book Fair Results: Total sales: \$8546.40

Profit taken in books: \$448.03

Cash Profit: \$1814.76

Total spent per child is up, total profit is lower due to decrease in profit percentage. Overall, a successful Book Fair.

5. Student Council donated \$400.00 to the Shepherds of Good Hope and \$850.00 to UNICEF.
6. The Resource Team are requesting consideration for the following purchase: 10 Chrome Books @ \$380. each (tax incl.) to lend out to students who do not have access to (SEA) technology but would benefit from the use of technology (e.g., ESL students, students with writing challenges who are awaiting assessments, and to have some for small group workshops with our ITAT). Thank you for considering our request.

Council voted to allocate \$3800 to the purchase of 10 Chrome Books. All in favour.

Agenda Item #5 – Treasurer’s Update (Tanya Beimers)

For the current year:

Revenue ~\$26,000

Expenses ~\$21,000

~\$5,400 available for allocation in the current year



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Bank Balance:

\$58,407 minus cheques to still come out for purchase of pizza tables
~\$12,000 already allocated
~\$46,407

Agenda Item #6 – New Business (Holly Flowers Code)

The School Council website is no longer working. Instead of the council maintaining its own website, all council information will now be on the school website. There is a specific tab for school council.

Since executive email accounts were hosted within the school council website, they are no longer accessible. Going forward, Council will use a Gmail account for email correspondence.

On Remembrance Day, there were some medical emergencies, which Cindy Alce helped with. It highlighted the advantage for our school principal to have First Aid training. This should be added to the Principal's Profile.

Laura Corker gave a presentation about making the transition to online pizza orders and payments. Laura and Tanya agreed to gather more information about PayPal and TD Bank to facilitate the decision to move to online ordering/paying.

Lindsay Kemp reported about OCASC. Minutes: <http://ocasc.ca/wp-content/uploads/2016/12/Draft-Minutes-OCASC-November-2016.pdf>

- Reviewed the Complaint Resolution Policy
- Elementary School Program Framework
- \$35 OCASC membership fee was paid

Agenda Item #7 - Adjournment and next meeting date (Holly Flowers Code)

Meeting adjourned at 8:10 pm.

Holly Flowers Code tabled a motion to adjourn the meeting, seconded by Susan Lucas.

Next Meeting: Tuesday January 10, 2017 at 7:00pm at Jack Donohue Public School library
All parents are welcome to attend.